

Rodney S. Scott
Attorney at Law

Post Office Box 3345 • Longview, Texas 75606 • (903) 753-3023 • Fax: (903) 758-1755

If you have not made appointment with the attorney please call our office to schedule a meeting before completing the following packet.

Once an appointment is made, please fill out the packet completely and bring with you to your appointment. In addition, we will need your most recent pay stubs from all sources of income. This will give the attorney the best idea of your of your current financial situation and help him to decided the best course of action in your case.

We understand circumstances arise, so we ask that if you need to cancel your appointment, please call our office so we can reschedule you.

Thank you in advance and we hope we can help you and your family on your road to a financial fresh start.

For Office Use Only:

13 7 Fees: _____ + _____ + _____ = _____
(Attorney Fees) (Filing Fees) (Credit Counseling) (TOTAL)

Means Testing Anticipated: Yes/No

INITIAL INFORMATION SHEETS

Date _____

Name: _____ Spouse: _____
Address: _____ Address: _____
City and Zip: _____ City and Zip: _____
County: _____ County: _____
Home Telephone: _____ Home Telephone: _____
Cell Phone: _____ Cell Phone: _____
Social Security No.: _____ Social Security No.: _____
Driver's License No.: _____ Driver's License No.: _____
Date of Birth: _____ Date of Birth: _____
Employer: _____ Employer: _____
Address: _____ Address: _____
Work Telephone: _____ Work Telephone: _____
Emergency Contact: _____ Phone Number: _____

How long have you lived in the State of Texas? _____

Have you ever filed bankruptcy before? _____ If so, provide the following:

- Date of Filing:
- Case No:
- Location of Court:

**Do you have any dependants? YES NO If so, how many? ____ Total household? ____

DEBTS OWED

List the bills you owe showing the creditor's name and the amount owed and months behind. List **all** creditors you owe; **do not leave any debts off this list.** (Continue on back of page if necessary)

I. Secured Debt:

Home Mortgage: _____ Balance: _____
Car Payment: _____ Balance: _____
Car Payment: _____ Balance: _____
Other: _____ Balance: _____
Other: _____ Balance: _____
Other: _____ Balance: _____
Other: _____ Balance: _____
Other: _____ Balance: _____

Debtor(s) Initials: _____

II. Taxes/Student Loans/Child Support

A. Income Taxes

***Are all of your tax returns filed?** Yes or No (Circle One)

If not, what years need to be filed: _____

-Do you owe the IRS? YES NO If so, What Years? _____

How much do you owe? _____

B. Property Taxes

-Do you owe any property taxes? YES NO If so, for what County? _____

For what years? _____ How much do you owe? _____

Do you owe any school taxes? YES NO If so, for what district? _____

For what years? _____ How much do you owe? _____

C. Student Loans

Do you owe student loans? YES NO If so, fill out the following:

Creditor: _____ Balance:\$ _____

Creditor: _____ Balance:\$ _____

D. Child Support

Are you required to pay child support? YES NO If so, fill out the following information for each obligation:

Name of Recipient	Monthly Amount Paid	Behind Yes/No (Circle One)	Number of Payments Behind	Total Amount Behind
		Yes/No		
		Yes/No		
		Yes/No		
		Yes/No		

Debtor(s) Initials: _____

III. Unsecured Debts:

(ex. Credit Cards; Medical Bills; Personal Loans; Signature Loans etc.)

Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____

Debts Assigned in Divorce Proceedings

Have you **ever** been divorced? YES NO

If so, were there any debts assigned to you, which have not been paid? YES NO

List all outstanding debts assigned to you in divorce proceedings:

Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____
Creditor: _____	Balance: _____

Debtor(s) Initials: _____

LIST OF ASSETS

I. Real Property:

(Include homestead, rental property, vacant lots etc.)

Do you own any real estate? YES NO If so, fill out the following:

Address	Estimated Value	Lien Holder Name	Date of Purchase	Payment Amount	Balance Owed	Number of Months Behind

II. Automobiles

(Include all vehicles, even those which are not running)

Year/Make/Model	Estimated Value	Lien Holder Name	Date of Purchase	Payment Amount	Balance Owe	Number of Months Behind

III. Future Assets

-Do you expect to inherit any property in the near future? YES NO If so, explain: _____

-Do you expect to receive any cash settlements in the near future? YES NO If so, explain: _____

-Do you normally receive a tax refund? YES NO

If so, how much do you normally receive? _____

Debtor(s) Initials: _____

MONTHLY INCOME

(You must provide income from all sources for the past 6 months.)

I. Income from Wages

(Gross wages, salary, tips, overtime, bonuses, commissions)

Debtor:

Employer Name	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Spouse:

Employer Name	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Additional Employment

Employer Name	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Additional Employment

Employer Name	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Debtor(s) Initials: _____

II. Income from Operation of Business

Debtor

Business Name:

	<u>Gross Receipts</u>	<u>Expenses</u>	<u>Net</u>
Last Month	\$		
2 Months Ago	\$		
3 Months Ago	\$		
4 Months Ago	\$		
5 Months Ago	\$		
6 Months Ago	\$		

Spouse

Business Name:

	<u>Gross Receipts</u>	<u>Expenses</u>	<u>Net</u>
Last Month	\$		
2 Months Ago	\$		
3 Months Ago	\$		
4 Months Ago	\$		
5 Months Ago	\$		
6 Months Ago	\$		

III. Rent and Other Real Property Income

Debtor

Description:

	<u>Gross Receipts</u>	<u>Expenses</u>	<u>Net</u>
Last Month	\$		
2 Months Ago	\$		
3 Months Ago	\$		
4 Months Ago	\$		
5 Months Ago	\$		
6 Months Ago	\$		

Spouse

Description:

	<u>Gross Receipts</u>	<u>Expenses</u>	<u>Net</u>
Last Month	\$		
2 Months Ago	\$		
3 Months Ago	\$		
4 Months Ago	\$		
5 Months Ago	\$		
6 Months Ago	\$		

Debtor(s) Initials: _____

IV. Income from Other Sources

- Unemployment
- Child Support/Alimony Received
- Pension/Retirement/Social Security
- Interest/ Dividends/ Royalties

Source: _____

Debtor

Description	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Spouse

Description	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Source: _____

Debtor

Description	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Spouse

Description	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Source: _____

Debtor

Description	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Spouse

Description	
Last Month	\$
2 Months Ago	\$
3 Months Ago	\$
4 Months Ago	\$
5 Months Ago	\$
6 Months Ago	\$

Debtor(s) Initials: _____